

LEGAL DEPARTMENT

Departmental Summary

FUND/ACTIVITY	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
General Fund:				
<i>Revenue</i>				
General Services	350,418	354,676	318,547	322,369
Tort Services	1,766	---	---	---
Total Revenues	<u>352,184</u>	<u>354,676</u>	<u>318,547</u>	<u>322,369</u>
<i>Expenditure</i>				
General Services	1,941,639	2,029,024	2,015,441	2,197,926
Tort Services	1,929,607	1,412,332	1,414,031	1,353,404
Total Expenditures	<u>3,871,246</u>	<u>3,441,356</u>	<u>3,429,472</u>	<u>3,551,330</u>
Subsidy	3,519,062	3,086,680	3,110,925	3,228,961
<i>Personnel</i>				
General Services	11.70	11.70	11.70	12.70
Tort Services	8.55	8.55	8.55	8.55
Total Personnel	<u>20.25</u>	<u>20.25</u>	<u>20.25</u>	<u>21.25</u>
Expenditure Total	<u>3,871,246</u>	<u>3,441,356</u>	<u>3,429,472</u>	<u>3,551,330</u>
Personnel Total	<u>20.25</u>	<u>20.25</u>	<u>20.25</u>	<u>21.25</u>

LEGAL DEPARTMENT

General Services G001 LG001000 General Fund

Description:

The function of General Services is to provide general representation of the City Council, City departments, and boards and commissions.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Other	350,418	354,676	318,547	322,369
Total Revenues	350,418	354,676	318,547	322,369

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	1,861,557	1,948,741	1,920,810	2,103,295
Contractual Services	56,148	55,283	67,631	67,631
Commodities	23,934	23,600	25,600	25,600
Capital Outlays	---	1,400	1,400	1,400
Total Expenditures	1,941,639	2,029,024	2,015,441	2,197,926

Subsidy	1,591,221	1,674,348	1,696,894	1,875,557
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Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Corporation Counsel	0.70	0.70	0.70	0.70
Deputy City Attorney II	1.00	1.00	1.00	1.00
Deputy City Attorney I	1.00	1.00	1.00	1.00
Assistant City Attorney II	3.00	3.00	3.00	3.00
Assistant City Attorney I	4.00	4.00	4.00	5.00
Legal Assistant II	1.00	1.00	1.00	1.00
Legal Secretary	1.00	1.00	1.00	1.00
Total Full-time Permanent Employees	11.70	11.70	11.70	12.70

For fiscal year 2020, one Assistant City Attorney I position has been added for the Property Maintenance program.

LEGAL DEPARTMENT

Tort Services
G005 LG160000
Tort Fund

Description:

The function of Tort Services is to represent the City in all actions brought concerning civil wrongs in state and federal courts, prosecute traffic citations and criminal misdemeanors, and provide municipal code enforcement.

Revenue Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Other	1,766	---	---	---
Total Revenues	1,766	---	---	---

Expenditure Detail:

MAJOR OBJECT	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	936,911	1,173,042	1,171,330	1,210,703
Contractual Services	215,293	214,790	218,201	118,201
Other Services and Charges	758,784	---	---	---
Commodities	18,619	23,500	23,500	23,500
Capital Outlays	---	1,000	1,000	1,000
Total Expenditures	1,929,607	1,412,332	1,414,031	1,353,404
Subsidy	1,927,841	1,412,332	1,414,031	1,353,404

Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2017-18	2018-19		2019-20
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Corporation Counsel	0.30	0.30	0.30	0.30
Deputy City Attorney I	1.00	1.00	1.00	1.00
Assistant City Attorney II	2.00	2.00	2.00	2.00
Assistant City Attorney I	2.00	2.00	2.00	2.00
Claims Adjuster	1.00	1.00	1.00	1.00
Open Records Coordinator	1.00	1.00	1.00	1.00
Legal Assistant	1.25	1.25	1.25	1.25
Total Full-time Permanent Employees	8.55	8.55	8.55	8.55

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