



**APPLICATION FOR PERMIT TO ERECT TENT AND/OR SUPPORTED STRUCTURES**

\*PLEASE FILL OUT ITEMS MARKED AND RETURN TO:

**FIRE PREVENTION BUREAU**  
 DES MOINES FIRE DEPARTMENT  
 900 MULBERRY STREET  
 DES MOINES, IA 50309-3614  
 PHONE: (515) 283-4240  
 FAX: (515) 283-4907

APPLICATION MUST BE FILED/APPROVED BEFORE TENT ERRECTED/PLACED IN SERVICE

Permit Fee: **\$40.00 PER TENT (Make check payable to City of Des Moines)**

*TODAY'S DATE:	
*NAME, ADDRESS AND PHONE OF ORGANIZATION OR FIRM:	
*NAME, ADDRESS AND PHONE OF OWNER/OPERATOR/AGENT:	
*TENT WILL BE OCCUPIED AS:	
*TENT LOCATED AT:	
*PLANS DRAWN TO SCALE REQUIRED?      YES      NO (ATTACH OR USE BACK OF FORM)	
*DATE(S) AND TIMES(S) TENT WILL BE USED:	
*NAME OF COMPANY PROVIDING TENT:	
*SIZE OF TENT:	*DATE & TIME TENT TO BE ERECTED:
*TENT TO BE ERECTED BY:	
*FLAME-RETARDANT TREATMENT USED:	
*DATE OF LAST TREATMENT:	
*BY:	PLEASE ATTACH CERTIFICATE OF FLAME RESISTANCE
ELECTRICAL SERVICE PROVIDED?	YES      NO
NO SMOKING SIGNS POSTED:	MARKING OF EXITS:
COOKING CONDUCTED INSIDE OF TENT:	YES      NO
FIRE EXTINGUISHERS: NO. OF 2-A	NO. OF 10-BC
PERMIT NUMBER:	DATE ISSUED:
FIRE PREVENTION BUREAU APPROVAL:	DATE:
PERMIT FEE OF \$40.00 PER TENT PAID RECEIPT #	BY                      DATE: