

CITY OF DES MOINES REQUEST FOR PERMIT - TREE PLANTING

(This form is specifically for property owners who intend to purchase their own trees and install them on City right of way)

I _____ the property owner of _____
(PRINT/Property Owner Name) (PRINT/Address including "ST." "AVE.")

request that the City of Des Moines permit me to plant tree(s) on the public right-of-way adjacent to my property. I understand the planting of trees may necessitate the cutting of an opening in the sidewalk approximately 5' X 10' to accommodate the tree planting.

I hereby acknowledge that I am the owner of the above said property. I will supply and install a tree(s) to be located on the municipal right-of-way adjacent to my property. I agree to perform general upkeep of the tree planting bed by weeding, annually mulching, and providing water for establishment and during drought periods.

Upon receipt of this request, the Forestry Division will do a site analysis to determine the suitability of planting a tree at this location. If the site analysis is positive, Forestry will make a species recommendation and send a no-cost Tree Planting Permit.

Property Owner _____
Signature

Address _____
Des Moines, IA Zip _____

Telephone Number () _____ Email: _____

Date ____ / ____ / ____

Please return completed **REQUEST FOR PERMIT – TREE PLANTING** to:

**City of Des Moines Public Works Department
Attn: Forestry Section Chief
216 SE 5th
Des Moines, IA 50309**

OR

If this request is part of a coordinated effort within your neighborhood or business district please return to the individual or organization listed below. This individual or organization will assemble and forward all requests to the City.

