


## Aviation Department

### Departmental Summary

FUND/ACTIVITY	2006-07	2007-08		2008-09
	ACTUAL	ADOPTED	AMENDED	ADOPTED
<b>Enterprise Funds:</b>				
<i><b>Expenditure</b></i>				
Administration	9,122,706	9,697,889	10,518,133	13,109,885
Operations	3,221,026	3,673,250	3,602,047	3,735,913
Building Maintenance	3,996,580	3,978,025	4,804,588	4,527,815
Field Maintenance	5,472,732	5,483,586	6,290,660	5,755,010
1998 Revenue Bonds	---	---	500,000	---
1998 Revenue Bonds - O&M Reserve	---	---	110,000	240,000
Sinking Fund - 1998 Revenue Bonds	3,091,478	3,122,626	3,091,848	3,094,158
Passenger Facility Charges	2,061,354	13,446,890	7,811,203	4,153,371
PFC Debt Service	37,934	---	---	---
Commercial Paper Proceeds - Series C	88,127,930	16,000,000	16,499,712	19,160,000
Sinking Fund - Series C Commercial Paper	291,094	50,000	316,272	292,000
Total Expenditures	<u>115,422,834</u>	<u>55,452,266</u>	<u>53,544,463</u>	<u>54,068,152</u>
<i><b>Personnel</b></i>				
Administration	16.00	16.00	19.00	19.00
Operations	15.00	15.00	15.00	16.00
Building Maintenance	31.00	31.00	32.00	32.00
Field Maintenance	31.40	31.40	31.40	31.40
Total Personnel	<u>93.40</u>	<u>93.40</u>	<u>97.40</u>	<u>98.40</u>
Expenditure Total	<u>115,422,834</u>	<u>55,452,266</u>	<u>53,544,463</u>	<u>54,068,152</u>
Personnel Total	<u>93.40</u>	<u>93.40</u>	<u>97.40</u>	<u>98.40</u>

## Aviation Department


**Administration**  
**EN002 AIRO10100**  
**Airport Operations Fund**

### Description:

The function of Administration is to provide financial analysis, grant administration, accounting, budgeting, revenue and internal control, capital development financing, lease and contract management and administration, concession management and development, airline affairs, and other administrative functions.

### Expenditure Detail:

MAJOR OBJECT	2006-07	2007-08		2008-09
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	1,270,154	1,356,650	1,416,836	1,649,724
Transfers to Other Funds	4,903,187	5,513,000	6,392,697	8,941,111
Contractual Services	1,052,520	1,140,180	1,043,600	941,050
Other Services and Charges	1,372,742	1,301,000	1,426,000	1,426,000
Commodities	102,932	39,750	107,000	107,000
Capital Outlays	49,269	30,000	132,000	48,000
Debt Service	371,902	317,309	---	(3,000)
Total Expenditure	9,122,706	9,697,889	10,518,133	13,109,885

### Personnel Detail:

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2006-07	2007-08		2008-09
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Aviation Director	1.00	1.00	1.00	1.00
Deputy Aviation Director - Finance & Admir	1.00	1.00	1.00	1.00
Deputy Aviation Director - Landside Operatic	1.00	1.00	1.00	1.00
Employee Training and Safety Specialist	---	---	1.00	1.00
Airport Properties Administrator	1.00	1.00	1.00	1.00
Airport Serv Dir - Public Relations	---	---	1.00	1.00
Project Coordinator - Aviation	1.00	1.00	1.00	1.00
Contractual Compliance Officer	1.00	1.00	1.00	1.00
Executive Administrative Assistant	1.00	1.00	1.00	1.00
Airport Board Clerk	1.00	1.00	1.00	1.00
Chief AV Technical Systems Specialist	1.00	1.00	1.00	1.00
Electronic Technician	2.00	2.00	2.00	2.00
Senior Accountant	0.50	1.00	0.50	1.00
Marketing Coordinator	1.00	1.00	1.00	1.00
Accountant	0.50	---	0.50	---
Accounting Specialist III	1.00	1.00	1.00	1.00
Accounting Specialist II	1.00	1.00	1.00	1.00
Intermediate Clerk Typist	1.00	1.00	1.00	1.00
Courier	---	---	1.00	1.00
Total Full-time Permanent Employees	16.00	16.00	19.00	19.00

**Operations**  
**EN002 AIR040100**  
**Airport Operations Fund**

**Description:**

The function of Operations is to oversee the day-to-day operation of the airport to ensure compliance with FAA regulations concerning safety and security.

**Expenditure Detail:**


MAJOR OBJECT	2006-07	2007-08		2008-09
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	1,007,430	1,045,140	1,044,375	1,273,271
Contractual Services	2,126,588	2,556,710	2,373,272	2,432,742
Other Services and Charges	1,395	10,000	5,000	5,000
Commodities	34,819	21,400	28,400	24,900
Capital Outlays	50,794	40,000	151,000	---
Total Expenditure	3,221,026	3,673,250	3,602,047	3,735,913

**Personnel Detail:**

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2006-07	2007-08		2008-09
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Deputy Director - Airside Operations	---	---	0.50	1.00
Airport Operations Manager	1.00	1.00	0.50	---
Airport Environmental Manager	1.00	1.00	1.00	1.00
Airport Operations Supervisor	---	---	---	1.00
Senior Airport Operations Officer	1.00	1.00	1.00	---
Airport Duty Managers	---	---	---	6.00
Airport Operations Officer	6.00	6.00	6.00	---
Airport Operations Center Att	4.00	4.00	5.00	6.00
Airport Operations Assistant	1.00	1.00	1.00	1.00
Courier	1.00	1.00	---	---
Total Full-time Permanent Employees	15.00	15.00	15.00	16.00

## **Aviation Department**

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**Building Maintenance**  
**EN002 AIRO40400**  
**Airport Operations Fund**

**Description:**

The functions of Building Maintenance are to: (1) repair and maintain the passenger terminal facility, (2) provide terminal operating systems and custodial services to ensure a clean, comfortable, and safe environment for airport patrons, and (3) maintain the airport's electrical, telephone, HVAC, mechanical, and information systems.

**Expenditure Detail:**

MAJOR OBJECT	2006-07	2007-08		2008-09
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	1,911,347	2,028,690	2,047,935	2,202,965
Contractual Services	1,617,701	1,493,650	1,766,653	1,738,250
Other Services and Charges	1,919	50,000	20,000	20,000
Commodities	356,318	382,285	481,600	516,600
Capital Outlays	109,295	23,400	488,400	50,000
Total Expenditure	3,996,580	3,978,025	4,804,588	4,527,815

**Personnel Detail:**

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2006-07	2007-08		2008-09
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Airport Facilities Superintendent	1.00	1.00	1.00	1.00
Building Maintenance Supervisor	1.00	1.00	1.00	1.00
Chief Aviation Electrician	1.00	1.00	1.00	1.00
Electrician	2.00	2.00	2.00	2.00
Painter	---	---	1.00	1.00
Senior Building Equipment Operator	4.00	4.00	4.00	4.00
Building Equipment Operator	1.00	1.00	1.00	1.00
Custodial Worker	21.00	21.00	21.00	21.00
Total Full-time Permanent Employees	31.00	31.00	32.00	32.00

**Field Maintenance**  
**ENO02 AIRO40700**  
**Airport Operations Fund**

**Description:**

The functions of Field Maintenance are to: (1) regularly inspect, maintain, and repair more than 180 acres of paved runways, taxiways, and ramps, (2) mow and maintain more than 1,500 acres of turf surface, (3) remove snow and debris and institute ice control on all paved surfaces, (4) repair fencing and drainage systems, (5) maintain airfield lighting systems and airfield markings, and (6) maintain specialized airfield equipment.

**Expenditure Detail:**

MAJOR OBJECT	2006-07	2007-08		2008-09
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Personal Services	2,394,254	2,362,495	2,390,332	2,521,429
Contractual Services	1,108,343	1,149,320	1,128,650	1,198,300
Other Services and Charges	26,572	---	20,000	20,000
Commodities	1,196,677	1,200,850	1,338,700	1,376,200
Capital Outlays	399,631	574,100	1,069,750	301,000
Debt Service	347,255	196,821	343,228	338,081
Total Expenditure	5,472,732	5,483,586	6,290,660	5,755,010

**Personnel Detail:**

PERMANENT FULL-TIME POSITIONS JOB CLASSIFICATION TITLE	2006-07	2007-08		2008-09
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Airport Field Maint Manager	1.00	1.00	1.00	1.00
Airport Equipment Maintenance Supervisor	1.00	1.00	1.00	1.00
Airport Crew Chief	2.00	2.00	2.00	2.00
Aviation Welder	1.00	1.00	1.00	1.00
Equipment Mechanic Crew Chief	1.00	1.00	---	1.00
Equipment Mechanic	3.00	3.00	4.00	3.00
Airport Field Worker	17.00	17.00	17.00	17.00
Parks and Aviation Maintenance Technician	5.40	5.40	5.40	5.40
Total Full-time Permanent Employees	31.40	31.40	31.40	31.40

## **Aviation Department**

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◆ **1998 Revenue Bonds**  
**EN005 AIR070001**  
**98 Revenue Bonds**

**Expenditure Detail:**

MAJOR OBJECT	2006-07	2007-08		2008-09
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Transfers to Other Funds	---	---	500,000	---
Total Expenditure	---	---	500,000	---


**◆ 1998 Revenue Bonds - O&M Reserve**  
**EN010 AIR071000**  
**Operations and Maintenance Reserve Fund**

**Expenditure Detail:**

MAJOR OBJECT	2006-07	2007-08		2008-09
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Transfers to Other Funds	---	---	110,000	240,000
Total Expenditure	---	---	110,000	240,000

**Aviation Department**

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**Sinking Fund - 1998 Revenue Bonds**  
**EN016 AIR070300**  
**Sinking Fund 1998 Series A B Fund**

**Description:**

The function of the sinking fund is to make principal and interest payments on outstanding debt to the extent that capitalized interest proceeds are not available.

**Expenditure Detail:**

MAJOR OBJECT	2006-07	2007-08		2008-09
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Debt Service	3,091,478	3,122,626	3,091,848	3,094,158
Total Expenditure	3,091,478	3,122,626	3,091,848	3,094,158

**◆◆ Passenger Facility Charges**  
**EN019 AIR010700**  
**Passenger Facility Charges Fund**

**Description:**

The function of Passenger Facility Charges is to maximize the benefit of per enplaned passenger charge through ongoing construction of eligible projects. It is anticipated that the program will continue into the future without interruption.

**Expenditure Detail:**

MAJOR OBJECT	2006-07	2007-08		2008-09
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Transfers to Other Funds	2,061,354	5,646,890	7,811,203	4,153,371
Debt Service	---	7,800,000	---	---
Total Expenditure	2,061,354	13,446,890	7,811,203	4,153,371

## **Aviation Department**

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❖ **PFC Debt Service**  
**EN020 AIR072000**  
**PFC Debt Service Fund**

**Expenditure Detail:**

MAJOR OBJECT	2006-07	2007-08		2008-09
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Transfers to Other Funds	37,934	---	---	---
Total Expenditure	37,934	---	---	---

**Commercial Paper Proceeds - Series C**  
**EN026 AIR070800**  
**Commercial Paper Proceed-Series C**

**Description:**

The function of Commercial Paper Proceeds is to provided short-term debt financing for some of the Airport's Capital Improvement projects.

**Expenditure Detail:**

MAJOR OBJECT	2006-07	2007-08		2008-09
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Transfers to Other Funds	1,227,804	---	499,712	3,160,000
Contractual Services	126	---	---	---
Debt Service	86,900,000	16,000,000	16,000,000	16,000,000
Total Expenditure	88,127,930	16,000,000	16,499,712	19,160,000

## **Aviation Department**

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**❖ Sinking Fund - Series C Commercial Paper  
EN029 AIR070900  
Sinking Fund - Series C Commercial Paper**

**Description:**

The function of Sinking Funds - Series C Commercial Paper is to provide for a required reserve for making interest payments on the Series C Commercial Paper short-term debt.

**Expenditure Detail:**

MAJOR OBJECT	2006-07	2007-08		2008-09
	ACTUAL	ADOPTED	AMENDED	ADOPTED
Debt Service	291,094	50,000	316,272	292,000
Total Expenditure	291,094	50,000	316,272	292,000