

SUMMARY
DES MOINES PARK AND RECREATION BOARD
5:00 P.M. Tuesday, April 28, 2009
City Council Chambers, City Hall

The Des Moines Park and Recreation Board took the following action on items listed in the attached meeting agenda summary. Copies of resolutions may be obtained from the Park and Recreation Office 237-1403. Please refer to the five-digit resolution number when requesting information or copies. Any item requiring a roll call was taken by voice vote. For purposes of condensation, roll calls will only be broken down in the minutes when the actual vote was not unanimous.

#09-030 ROLL CALL
Present: Galloway, Jensen, Gelb (5:05), Ogle, Noland, George, Koenig-VandeHaar, Cahill, Modersohn, Scavo, Krumrey, Feltner, Chen, Murphy
Absent: Thornton

#09-031 APPROVAL OF AGENDA AS PRESENTED AND/OR AMENDED
Galloway requested to move Gerald LaBlanc's item after the minutes.

Motion by Noland to approve agenda as amended
Seconded by Koenig-VandeHaar
Motion carried

III. DISCUSSION AGENDA

MINUTES

#09-032 Minutes of March 24, 2009 Park and Recreation Board Meeting

Motion by Jensen to receive and file March 24, 2009 Park and Recreation Board meeting minutes
Seconded by Scavo
Motion carried

#09-033 Letter from Gerald LaBlanc

Gerald LaBlanc rural Altoona, thanked McLaughlin and Clausen for outstanding service to the cemeteries. LaBlanc provided history on cemeteries and the Abby. LaBlanc invited the board to the Abby Open House.

IV. REPORT OF PARK AND RECREATION DIRECTOR

There will be a joint tour/meeting of the Council and Park and Recreation Board June 24th from 2:00 to 4:00 p.m., from 4:30 to 5:00 a picnic with a joint meeting from 5:00 p.m. to 6:00 p.m. If any board member has things that they would like to see contact Tripp.

- IPRA Award
Don McLaughlin, Park Manager, advised that at the IPRA annual conference awards are given to recognize individuals/groups. This year Robin Fortney was nominated to receive the Claude Ahrens award. The award recognizes a lay person outside of our profession who has provided support and contribution to the strengthening of programs and

resources within their communities. Robin Fortney has provided leadership in the River Run garbage run – connecting the river with Des Moines people. Cleanup would not have been possible without her organizational skills. Tripp presented Robin Fortney with award. Robin thanked staff in supporting this program. The River Run is scheduled for August 15.

- **Greenway Study**
Staff, elected officials and board members have been conducting meetings with different jurisdictions to discuss the greenway study. This group will be getting together in May.
- **Contract mowing and custodial**
Contract started April 3rd. Work is proceeding. Request feedback from board members on what they see in the parks.
- **Sculpture Park**
Richard Brown, Park Planner, provided an update to the park. Construction is proceeding - two and three walls are poured, sculptures to be completed by the end of June. The fence will remain during the Arts Festival. Hope to be finished in July. Noland requested the board to save September 26th for the dedication of the Sculpture Park.
- **Bicycle rentals**
Doug Romig, Park Services Manager, is proceeding with bike rental program. The fees that have been approved will remain the same. Agreement is being negotiated between RMS and Bike World. Bike World will staff. Set hours will be set and brought to the board. Karl Voss questioned signage. Agreement with Mr. Brenton and approval from RDA and the City will need to be reviewed. Jensen asked if trail maps would be available. They will be provided. George asked if there would be other advertising. There will be other marketing.
- **Parks/Public Works**
Ben Page, Assistant Director, provided a brief update on realignment duties between departments. Need to look at more efficiency – green infrastructure, horizontal infrastructure, sanitation, and snow removal. Implemented two transfers - six Park employees to assist in snow removal and transferred sanitation removal to public works for their automated equipment to pick up dumpsters.

FOR BOARD ACTION

- #09-034** Free and Reduced Park and Recreation programs
Tripp provided background. A recommendation will be made to City Council. Tripp summarized the program. Need to complete a short survey for Des Moines residents. Modersohn asked how this would be publicized. Information will be posted at different resource centers, media, and Website. Jensen stated Neighborhood Associations should be made aware of this program. Feltner stated most residents could say they have been adversely affected. Feltner's concern was abuse of 25% reduction for golf. Scavo asked hours. Romig, Park Services Manager, stated that currently active military and college students receive a 25% reduction Monday-Friday sun up to sundown. Members voiced concern about the current survey questions as anyone could qualify. After further discussion, it was decided to reduce the questions to reduced wages, hours or loss of job. Feltner requested an overview on the current scholarship program. Romig provided information on the scholarship process. Galloway asked if this was only for citizens of Des Moines. Ogle suggested a letter be sent to other communities for them to

reciprocate with their programs. Feltner requested we track on how many people use it. A report will be provided at the end of year with revenue, attendance, and numbers. George asked if this can be shared with the golf committee. This will be shared with Jim Calvert, Citizen Golf committee chair and with the vendor.

**Motion by Noland to approve the free and reduced park and recreation program
Seconded by Koenig-VandeHaar**

Jensen stated this needs to be approved as amended.

Chen stated that this information needs to be provided to people where English is not the first language.

Motion carried

#09-035 Shakespeare in the Park

**Motion by Jensen to approve alcohol consumption at Shakespeare in the Park
Seconded by Koenig-VandeHaar
Motion carried**

Jensen stated this is an exciting addition.

#09-036 Appointment of nominating committee

**Motion by Jensen to approve appointment of nominating committee
Seconded by Noland**

Board members interested in being an officer contact the nominating committee.

Motion carried

RECEIVE AND FILE

#09-037 Park Restroom Closures Presentation

Larry Edris, Park Planner, presented a PowerPoint on restroom report. Koenig-VandeHaar stated Witmer Park restroom is already closed. Currently studying to either replace or provide a portable restroom enclosure. Question on utilizing hand-washing equipment at portable restrooms. McLaughlin stated we have not utilized the hand-washing requirement but should consider as a health issue. Gelb asked about notifying the public - neighborhood meetings should be held. On any neighborhood meeting requests, staff will attend meetings.

Jensen asked about signage to call a phone number if restroom is not acceptable. McLaughlin advised the City will combine the use of the rental form and a sign in the park to advise patrons.

Feltner asked if complaints are recorded. Complaints will be documented.

**Motion by Koenig-VandeHaar to receive and file park restroom closure
presentation
Seconded by Jensen**

- #09-038** Alcohol Sale and Consumption at Western Gateway Park for Arts Festival
(1) Alcohol Sale and Consumption at Western Gateway Park for 80/35 Concert

Motion by Jensen to receive and file alcohol sale and consumption for Arts Festival and 80/35 concert
Seconded by Gelb

Ogle abstained from voting on 80/35 concert.

Motion carried

- #09-039** Allowing glass containers and waste materials in the park system for special events

Romig, Services Manager, stated the Shakespeare event will have wine and requested to have glass – would require an ordinance change. This would be allowed by special event by permit through the Director or being served by a liquor control license.

Motion by Jensen to receive and file
Seconded by Modersohn

Tripp commented that Dick Murphy asked why we need to have an ordinance on glass. Glass ordinance initially was because of glass containers of alcohol and soft drinks – his point is that we don't need the ordinance.

Galloway commented on broken glass on trails – needs to be enforced. Feltner agrees. Modersohn asked about the glass – only liquor bottles and not glasses. Romig sated it will depend on the event – case by case basis.

Motion carried

- #09-040** Bike Lanes Update

A public meeting was held. A few residents were concerned about losing parking. Recommendation is to move forward.

Motion carried

- #09-041** Dancing Permit Ordinance and other regulatory process

Ogle distributed a proposed resolution. Ogle requested to refer it to the executive committee and then bring back to the board for approved at next meeting. Jensen thanked Ogle for doing the research. Feltner advised this ordinance needs to be changed.

Motion by Ogle to receive and file dancing permit proposed resolution
Seconded by Jensen

- #09-042** Pappajohn Sculpture Park Security Agreement
This is a ten year commitment to monitor the art by Nationwide.

Motion by Koenig-VandeHaar to receive and file security agreement

Seconded by Modersohn
Motion carried

#09-043 Junior Olympic Games
Report going to council on Monday with a recommendation to spend \$25,000 for two years toward JO games – brings tourism to the City.

Motion by Jensen to receive and file
Seconded by Noland
Motion carried

#09-044 Southwestern Hills Neighborhood Park Plan

Tripp will provide a copy of the full plan. A land sale of 15 acres is being proposed by the airport. The neighborhood park plan was for construction of McKinley Park.

Motion by Koenig-VandeHaar to receive and file
Seconded by George
Motion carried

REPORTS OF CHAIR OF BOARD AND COMMITTEES

#09-045 **ADJOURNMENT**

Motion by George to adjourn
Seconded by Jensen
Motion carried